

PROPOSAL FOR OVERNIGHT/EXTENDED STUDENT TRIPS

Type of Trip Performance @ NBA Pacers game
 Proposed Departure Date Feb. 3, 2018 Return Date Feb. 4, 2018
 Proposer Alicia Ball Position coach
 Date by which response is needed Jan. 2018 Proposal Date Nov. 22, 2017

A. Purpose

1. What is the major place to be visited or event to be attended?

Banker's Life Fieldhouse, Indianapolis

2. How is the trip related to the educational program of the District?

N/A

3. In what ways will the students benefit?

The dance team girls will learn advanced choreography and experience what it is like to dance professionally.

4. In what ways will the District benefit?

The district should be seen positively in a public light for providing a high-profile experience for an extra-curricular activity.

5. How will the trip be evaluated to determine the extent to which these benefits were realized?

N/A

B. Students and Staff

1. Which students, (grade, class, or organization), will be going?
6 girls, grades 9-12, on the Dance Team
2. How many students in total?
6
3. How many students are currently experiencing academic problems?
0
4. Which staff member will be in charge?
Alicia Ball
5. What previous experience has the staff member had in conducting overnight or extended field trips?
None extended - Deb Lehman will be attending as a parent and past D.C. chaperone
6. What other staff members will be going?
Deb Lehman
7. How many chaperones, in addition to staff members, will be going?
1
8. What are their names and affiliations with the students?
Deb Glass, parent
9. How many school days will be missed?
0
10. How will teachers be advised in advance that the students will be out of school?
N/A

C. School Work

1. How will missed work be made up?

N/A

2. What special assistance will be provided students with academic problems?

N/A

D. Itinerary

1. What is the destination?

Indianapolis, IN

2. What will be the mode of transportation? What liability insurance does the carrier have?

Personal vehicles - see personal transport permission slips

3. Where will the group be housed and fed?

If approved, we plan to stay at the Homewood Suites hotel and eat at various locations.

4. What enroute or supplementary activities are planned?

None at this time.

5. What arrangements have been made for dealing with emergency situations?

Emergency medical forms are available and most parents are also attending

6. What arrangements have been made for administering necessary medications to students while on this trip?

Those students this applies to will have a parent present.

7. If tour guides are involved, what liability insurance do they carry?

N/A

E. Finances

1. What is the estimated total cost and cost per student?

\$53 plus food

2. What is the source of funds?

Registration - student responsibility
hotel - donation made from Spint Squad

3. How will the funds be collected and safeguarded?

They will be turned in to the Booster Club bank account before use.

4. How will any shortfall be made up or excess funds used?

They will roll over into our Booster Account.

5. What provision has been made for students who are financially unable to pay any necessary costs?

N/A

F. Communications

1. How will you communicate to parents prior to, during, and after the trip?

E-mail

2. List telephone numbers at destination and where group will be housed.

Not applicable at this time - hotel not booked until overnight approved

3. What information will be provided to the media and the community?

Photos and story will be provided on Facebook and media outlets

Alicia Ball
Signature of the Requestor

11/29/17
Date

Approved:
[Signature]
Principal

11/29/17
Date

D. Kelly Schmitz

12/1/17
Date

Board of Education

Date



2018 INDIANA PACERS HALFTIME SPIRIT EXTRAVAGANZA

Dear Cheer/Drill/Dance/Pom Coaches:

The NBA Indiana Pacers would like to invite you to participate in the **FIRST Half Time** Spirit Extravaganza Show on Saturday, February 3, 2018 when the Pacers host the 76ers at 7:00 pm at the Banker's Life Fieldhouse.

Cheerleaders of America will host this event for the Pacers to provide a fun, memorable experience, and for cheer/dance/pom and drill team squads in Indiana and Illinois to have the opportunity to showcase their talent in front of 18,000+ cheering Pacers fans. Please plan to join hundreds of your fellow student athletes for an exciting **Half Time** show!

Following is the procedure:

1. Please fill out the registration form and mail with registration fee to the address provided ASAP. **Space is limited. Registrations will be accepted on a first come, first serve basis.**
2. Once your school's entry is received, you will receive an acceptance letter via email. Each participating school will receive the instructional material of the basic routine which will be available online.
3. Each squad must learn the routine and be able to perform it when they arrive for the mass rehearsal, which will be on Saturday, February 3, 2018. **Time TBA.**
4. At least one adult coach or chaperon must be with the squad at the rehearsal and at the game. The squad will not be allowed to participate in the rehearsal or half time show if they are not accompanied by a coach or chaperon.
5. All participants will wear their school uniform and must use poms. If your school does not use poms, please contact Vicki to make arrangements for them.
6. Discount tickets will be available to purchase for parents, family members, and friends that are interested in attending the game.
7. Final game details in regard to arrival time, parking, etc. TBA.
In order to participate in the half time show, all participants must know the routine, attend the rehearsal, and **BE ON TIME!**

If you have any questions, please contact jennalee@cheer24seven.com

Sincerely,

Jennalee Goodwin
Vicki Pfeiffer
Co Coordinators 2018 Indiana Pacers Halftime Spirit Extravaganza

2018 INDIANA PACERS HALFTIME EXTRAVAGANZA

PRODUCTION / REGISTRATION NON-REFUNDABLE AND NON-TRANSFERABLE FEE

Includes each participants entrance ticket to game and instructional link

EARLY REGISTRATION FEE:

Registrations postmarked by November 1, 2017 \$49.00 per participant

FALL REGISTRATION FEE:

Registrations postmarked by November 30, 2017 \$53.00 per participant

REGULAR REGISTRATION FEE:

Registrations postmarked by December 15, 2017 \$58.00 per participant

LATE REGISTRATION FEE:

Registrations postmarked AFTER December 15, 2017 \$63.00 per participant

NAME OF SCHOOL Celina High School

MAILING ADDRESS 715 E Wayne St.

CITY Celina STATE OH ZIP 45822

SCHOOL PHONE NUMBER 419-586-8300 EMAIL: alicia.ball@celinaschools.org

NAME OF COACH/SPONSOR Alicia Ball

COACHES PHONE NUMBER 419-733-5015 EMAIL ↑

PLEASE CIRCLE ONE OF THE FOLLOWING FOR YOUR SQUAD:

CHEER **DANCE** DRILL POM
 COLOR OF POMS green/white

NUMBER PARTICIPATING IN HALFTIME SHOW _____

I acknowledge that a coach or chaperon will be with the squad members at the practice and at the game on February 3, 2018. I understand that in order to participate in the half time show, all squad members must attend the rehearsal and that no exceptions will be made.

Alicia Ball 11-13-2017
 Coach/Sponsor Signature Date

SPECIAL COMMEMORATIVE T-SHIRT

One coach per school will receive a **FREE** T-shirt with school T-shirt order
 Price: \$12.00 each

Sizes: (Please indicate the number per size in the blank next to each size)

_____ AS _____ AM _____ AL _____ AXL
 Coaches T-shirt size AS

REGISTRATION FEES (Participants and Coaches)

Early Registration (postmarked by November 1st) \$49.00 x _____ = _____

Fall Registration (postmarked by November 30th) \$53.00 x _____ = _____

Regular Registration (postmarked by December 15th) \$58.00 x _____ = _____

Late Registration (postmarked AFTER December 15th) \$63.00 x _____ = _____

Optional T-shirts \$12.00 x _____ = _____

Total Enclosed = _____

Please return this form ASAP to hold your position:

(Official school checks made payable to Cheerleaders of America accepted)

Indiana Pacers Half Time SPIRIT Extravaganza

PO Box 12152

Scottsdale, AZ 85267

*****TO PAY BY CREDIT CARD, SEE NEXT PAGE FOR AUTHORIZATION FORM*****

PARENTAL AUTHORIZATION AND RELEASE FROM LIABILITY FORM FROM
TRANSPORTATION IN STUDENT VEHICLE RELATED TO SCHOOL-SPONSORED ACTIVITY

Name of Student: _____ Grade: _____

Name of Parent(s)/Guardian(s): _____

Address: _____ Phone Number: _____

I hereby authorize my above-named child to: [check and initial all that apply]

_____ Participate in the _____ [list name and purpose of school-sponsored activity]. During this student activity, I authorize my child to leave school.

_____ Leave school and drive his/her/my vehicle to _____ [state purpose of school-sponsored activity].

_____ Leave school and transport other students in his/her/my vehicle to _____ [state purpose of school-sponsored activity].

_____ Leave school and ride in another student's vehicle _____ [state purpose of school-sponsored activity].

The right to leave school property for a school-sponsored activity is a privilege and may be suspended or revoked if a student violates any Board of Education policies, provisions of the Student Code of Conduct, or State or local laws, including traffic rules and regulations, while s/he is on school property or off school property. All provisions of the Student Code of Conduct and Board of Education policies shall be in effect while the student is off school property and participating in the school-sponsored activity, and the student is expected to comply with all such rules and regulations. Violations of such rules and/or regulations may result in appropriate disciplinary action.

The student's use of motor vehicles to travel to and from a school-sponsored activity is a privilege and involves an assumption of liability on the part of the student and his/her parents, and a responsibility in the care of property, in the observation of safety rules, and in the display of courtesy and consideration toward others. The Board of Education, its officers, employees, representatives and agents shall not be responsible for motor vehicles which are lost, stolen or damaged, and/or for injury, death or loss to persons or property resulting from a student's operation of a motor vehicle on school property, while traveling to or from the school-sponsored activity, or while participating in the school-sponsored activity, including but not limited to riding in another student's vehicle.

A student authorized to drive his/her private vehicle off school property for a school-sponsored activity shall be solely liable for any injury, death or loss to persons or property related to or caused by his/her driving and his/her insurance shall be the primary insurance in any accident.

A student authorized to drive other students off school property for the school-sponsored activity shall be solely liable for any injury, death or loss to person or property related to or caused by his/her driving and his/her insurance shall be the primary insurance in any accident.

If a student is authorized to ride in another student's car off school property for a school-sponsored activity, the student driver shall be solely liable for any injury, death or loss to person or property related to or caused by his/her driving and the student driver's insurance shall be the primary insurance in any accident.

If my child has been given permission to drive his/her private vehicle for a school-sponsored activity, I represent that my child has a valid driver's license and is covered by motor vehicle insurance.*

By signing below, we affirm that we have read and understand this entire document and agree to the terms and conditions set forth herein regarding _____ [Student's Name] participation in _____ [School-Sponsored Activity].

Additionally, our signature below indicates that if we had any questions concerning this school-sponsored activity and/or this document, we have asked them of the _____ and our questions have been fully addressed/resolved. Finally, we acknowledge having had an opportunity to review this document with a representative of our choosing.

Parent/Guardian Signature

Date

Student Signature

Date

* Students must produce proof of insurance and a valid driver's license before approval to drive may be granted.

PROFESSIONAL MEETING REQUEST FORM

Name Alicia Ball

School Celina High School Date 11/29/2017

Date(s) of meeting: _____

Location of meeting: _____

Nature of the conference or professional meeting. Briefly describe. I'll be taking the Dance Team to Indianapolis to perform with the Pacers at halftime.

Estimated Expenses

Mileage ~~264~~ miles @ .535 per mile

- 0 -
\$ ~~141.24~~ paid for by parent booster club

Multi teachers going to the same conference must use a school van. If not, prior approval is needed & mileage may not be granted.

School van: yes or no

Plane, bus, train and/or taxi fares

\$ N/A

Registration fees

\$ N/A

Meals (not exceed \$10 breakfast, \$15 lunch, \$25 dinner per day)

\$ 0

No meals allowance for one day meetings.

No voluntary gratuities can be included in the reimbursement.

No meal reimbursement allowed for meals included in the meeting registration fee.

Parking

\$ N/A

Lodging (not to exceed \$125 per room per night for all reimbursements)

\$ N/A

Lodging is only for meeting locations beyond 200 miles from the district or multi day meetings.

Multiple employees attending the same meeting must share a room, if feasible,

or have the normally allowed reimbursement reduced by 50%.

Sub needed: yes or no If yes, how many days _____ (You are responsible to request your sub in AESOP)

TOTAL ESTIMATED EXPENSES

\$ 0

A Ball
Employee's signature

11/29/2017
Date

[Signature]
Principal's signature

11/30/17
Date

Curriculum Director or Special Education Director's approval

Date

[Signature]
Superintendent's approval

12/1/17
Date

The employee must pay all expenses and submit itemized receipts along with the Professional Meeting Request form for reimbursement. The employee's signature indicates an agreement to abide by the terms in Policy 3243 and Policy 3440 and AG 3243, AG 3440A, AG 3440B and AG 3440C.

Please accompany this request from with a requisition to cover the estimated expenses and a requisition to cover the cost of any substitute personnel.

Under no circumstances will employees be reimbursed for the purchase of alcoholic beverages. The accrual of person frequent-flyer mile, hotel "bonus points", credit card "rewards" or any other reward under similar affinity programs (including credit points or rewards directed to non-profit organizations) is strictly prohibited.